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ORANGE COUNTY AIRPORT COMMISSION
Airport Commission Hearing Room
3160 Airway Avenue
Costa Mesa, CA 92626

MINUTES OF REGULAR MEETING

February 6, 2019

COMMISSIONERS PRESENT: David Bailey, John Clarey, Bruce Junor, Angie Cano

COMMISSIONERS ABSENT: Lee Lowrey

STAFF PRESENT: Rick Francis, Assistant Airport Director
Lauren Kramer, Deputy County Counsel
David Pfeiffer, Deputy Airport Director, Business Development
Kevin Flynn, Deputy Airport Director, Maintenance
Roger Yee, Administrative Manager I, Maintenance
Aida Lopez, Staff Specialist, John Wayne Airport Administration

CALL TO ORDER: Chair Clarey called the meeting to order.

PLEDGE OF ALLEGIANCE: Commissioner Cano led the assembly in the Pledge of Allegiance.

1. **APPROVAL OF MINUTES:** On Commissioner Junor's motion and Commissioner Bailey's second, the Regular Meeting Minutes of January 16, 2019, were approved as written

2. **RENEW CONTRACT WITH FLAGSHIP AIRPORT SERVICES INC. (ASR 18-001433)** Deputy Airport Director Kevin Flynn stated that this item relates to renewing the contract with Flagship Airport Services Inc. for another two years for custodial maintenance services. The contract amount shows an increase of \$1,358,666 over the two-year term due to mandated increases in wages, vacation accrual rates, employee medical benefits, upgrades and increases in the cost of janitorial supplies and the inclusion of \$125,000 per year for additional or unanticipated work related to the scope of the contract.

The Commission expressed concern regarding the cost of the contract increase, specifically, the cost of the wage increase and asked JWA staff to provide a spreadsheet that compares all the cost increases and to provide other alternatives to renewing the contract.

On Commissioner Bailey's motion and Commissioner Junor's second, this item was continued to the next meeting which is scheduled for February 20, 2019.

3. **SUMMARY OF RELEVANT ACTIONS BY THE BOARD OF SUPERVISORS** – Assistant Airport Director Rick Francis stated that on January 29, the Board approved the refunding of the Orange County Airport Revenue Bonds.

4. ADDITIONAL BUSINESS

A. **PUBLIC COMMENTS** – Jim Mosher, Newport Beach resident, inquired as to the status of the General Aviation Improvement Program (GAIP) and bicycle parking at the terminal. Mr. Mosher quoted a portion of the Mitigation Monitoring and Reporting Program which states that convenient and secure bicycle racks shall be provided by the County for JWA employees and the air traveling public on the Airport's premises. Assistant Airport Director Francis replied by stating that JWA will look into the status of the bicycle racks. Assistant Airport Director Francis further stated that the comment period for the GAIP Environmental Impact Report closed and JWA staff completed the review of the comments and will provide a report in the next few weeks.

B. AIRPORT DIRECTOR COMMENTS – None.

C. AIRPORT COMMISSION COMMENTS – None.

5. ADJOURNMENT OF PUBLIC MEETING The meeting adjourned at 5:52 pm.

Respectfully submitted,



Aida Lopez, Staff Specialist